

Home Birth Supplies Program -- Adding & Removing Care Provider

This form is completed by a HA designate and used to add and/or remove a care provider from a primary hospital site's cost centre number for the purposes of ordering from the Product Distribution Centre. Please complete in full and fax or email to PDC: Customer Service Fax: 604-927-2025 or PDCCustomerSer@gov.bc.ca

The care provider listed on this form is a prescribing authority for the prescription drugs listed on schedule D. The access information to the PDC on-line shopping cart should not be shared with third parties.

Care provider's name (please print)			
PDC customer # (if currently have one)		Request date:	

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(Please check) **REMOVED FROM:**

Primary hospital site		HA:
Cost centre # - if known		
Health authority representative	NAME (Please print)	
	EMAIL (to be used for confirmation)	
	SIGNATURE	
The PDC will provide a report that lists all of the <u>reusable supplies</u> ordered by the above care provider to the health authority contact person as set out in schedule C of the access agreement.		

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(Please check) **ADDED TO:**

Primary hospital site		HA:
Cost centre # - if known		
Health authority representative	NAME (please print)	
	EMAIL (to be used for confirmation)	
	SIGNATURE	

If adding care provider, care provider MUST provide the information below:

Clinic name		
Hours of operation		
Address for deliveries (PO box not accepted)		
Phone number and alternate		
Email – REQUIRED (To be used by PDC for account set up)		

Ministry of Citizens' Services
Product Distribution Centre

Mailing address:
2370 United Blvd.
Coquitlam, BC V3K 6A3

Telephone: 604-927-2000
Facsimile: 604-927-2025