

Need help?

PDR Helpline
604-877-2121, ext 223753



PDR Bulletin

March 2015

Thank you for another year of ongoing contributions to the BC Perinatal Data Registry (PDR). This bulletin summarizes Perinatal Services BC's (PSBC) fiscal year-end processes. Please note some changes to this year's request.

1. FY 2014/15: Fiscal Year-End Reminders

Things to Remember

Use the [BC Perinatal Data Registry Reference Manual – Version 6.01](#).

Use file naming conventions.

Email psbc@phsa.ca when your data has been submitted.

Start abstracting Neonatal Daily Classification information no later than April 1, 2015 discharges.

For coder resources on the PSBC website, use this web shortcut: <http://tiny.cc/PSBCCoderResources>.

Fiscal Year-End DQ

Fiscal Year-End DQ will begin shortly. Once your facility has completed Period 13, PSBC will send out year-end DQ Edits (beginning in early May). The purpose of the year-end DQ Edits is to clear any outstanding data quality issues.

Facilities with DQ Tool Installed

When Period 13 has been completed, run your DQ for the entire fiscal year. Include your corrections and DQ Report with your Period 13 submission. This will prevent overlap of the DQ Reports sent from PSBC.

Fiscal Year Totals

All hospitals will be sent a report listing their Total Births by Fiscal Period. Using your **Hospital Reports**, compare the totals on that report to the Summary-Statistics – Baby Newborn report.

In addition, we request that you run the following **Period End Reports** for the entire fiscal year:

- Unlinked Babies
- Unlinked Mothers
- Discharges not Validated Babies
- Discharges not Validated Mothers
- CIHI not Transferred Babies
- CIHI not Transferred Mothers

2. New FY 2015/16

Hospital Reports

It is time to enter the dates for the new fiscal year (2015/16) for the Hospital Reports. Please refer to the procedure outlined in the [V6.01 Reference Manual Section 9.2.2 – Change Fiscal Year for Hospital Reports](#) (pages 186-187).

Reference Manual

There are no new changes for the upcoming fiscal year. Please ensure that you are using the [British Columbia Perinatal Data Registry Reference Manual – Version 6.01](#) (Revised April 2014).

Data Quality Reports

Effective FY 2014/15, PSBC Data Quality Reports are produced on a cumulative basis in order to streamline DQ processes. For further information on this procedure, please see [Data Quality Procedure](#).

Data Submissions

Please remember to use the following naming convention for submission files and Period End Summary Reports:

Example H975.14p2-3

H	= hospital
975	= 3 digit institution #
14	= fiscal year
P2-3	= period plus submission period number (if there is more than one period being submitted, they should be separated by hyphens)
.mdb	= file extension for submission files
.doc	= file extension for Period End Reports

Example H975.14DQ

H	= hospital
975	= 3 digit institution #
14	= fiscal year
DQ	= if just a data quality file
.mdb	= file extension for submission files

Once you have submitted your file, **please email psbc@phsa.ca to notify PSBC that your file has been submitted.**

Neonatal Daily Classification

Neonatal Daily Classification was implemented to all planned maternity sites in BC in phases during FY 2014/15. All coders should be abstracting Neonatal Daily Classification information starting no later than April 1, 2015 discharges. If you have not received a toolkit, contact Laura Bailey at lbailey@phsa.ca.

Clinical education for pediatric sites was completed in mid-March. We will notify sites when they can begin collecting Neonatal Daily Classification on babies fewer than 28 days of age.

Product Support

There are many ways to connect with Perinatal Services BC:

PDR Helpline: 604-877-2121, ext 223753 (staffed five days a week, with the exception of statutory holidays and Christmas week)

PSBC Email: psbc@phsa.ca

PSBC Website: Resources for Coders page <http://tiny.cc/PSBCCoderResources>

Product Support Analysts:

Laura Bailey
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