



**PROVINCIAL NEONATAL RESUSCITATION ADVISORY COMMITTEE  
TERMS OF REFERENCE**

**1.0 PURPOSE**

To identify and promote current standards of neonatal resuscitation.

To provide advice and leadership for the planning, implementation, evaluation, and reporting for the Neonatal Resuscitation Program (NRP) in British Columbia (BC).

**VISION STATEMENT**

All newborn infants are provided with immediate and skilled resuscitation that is consistent across BC and Canada and has its foundation on national and provincial evidence based guidelines.

**2.0 AUTHORITY**

- 2.1 The co-chairs of the committee will report to and are accountable to Perinatal Services BC (PSBC) through PSBC's Leadership [or Steering] Committee.
- 2.2 Operationally, the committee will be responsible to the Executive Director, PSBC.

**3.0 MANDATE**

- 3.1 To promote and support the development, dissemination and maintenance of a standardized NRP for British Columbia
- 3.2 To ensure Regional Instructor Trainers (RIT) are identified and trained to meet national standards established by the Canadian Paediatric Society (CPS) and the PSBC NRP RIT role and responsibilities document.
- 3.3 To advise the PSBC's Leadership Group on matters related to neonatal resuscitation.
- 3.4 To provide input in the development of reports on neonatal resuscitation by linking education with clinical outcomes.
- 3.5 To respond to NRP concerns expressed by providers and instructors within British Columbia.
- 3.6 To review the instructor pool and advise on ways to recruit new instructors, maintain their participation and on-going competencies.
- 3.7 To establish relationships of consultation and collaboration with perinatal care providers, professional organizations, and other stakeholders to share information and expertise related to neonatal resuscitation and NRP.
- 3.8 To represent BC, through its co-chairs or designate(s), at the CPS NRP Steering Committee.

#### **4.0 MEMBERSHIP**

The Provincial Neonatal Resuscitation Advisory Committee is a multidisciplinary committee of experts who are NRP Regional Instructor Trainers, NRP Instructors and administrators representing PSBC and the Health Authorities. This Committee will consist of:

- Co-Chair – Neonatologist or Pediatrician (Medical Lead – BC NRP). Must be a current NRP Regional Instructor Trainer
- Co-Chair – Outreach Coordinator, Neonatal - PSBC
- Provincial Lead Education and Quality - PSBC
- NRP Representative from the Yukon
- NRP Regional Instructor Trainers from BC
- Representation from health authorities which do not have a Regional Instructor Trainer, who must be a current NRP Instructor
- Regional NRP Coordinators
- Representation from Perinatal Leads
- Other allied health representation who are current NRP Instructors: Family Practice, Midwifery, Respiratory Therapy

#### **MEMBERSHIP ACCOUNTABILITY**

Each member is expected to:

- Report to the Provincial Committee about the provision of NRP in individual health authorities.
- Attend a minimum of 75% of committee meetings
- Review/revise documents as requested.
- Participate in discussions and recommendations, and other committee activities.
- Share recommendations and information from the Committee back to their respective health authorities.

#### **5.0 MEETINGS**

- 5.1 Meetings will be held at least four (4) times per year and at the call of the Co-Chairs.
- 5.2 PSBC will ensure scheduling of meetings, distribution of the agenda, and recording of the minutes.
- 5.3 Decisions are made through consensus. If consensus cannot be reached, decisions will be made through voting with a simple majority including by email.