

PSBC Leadership Team

TERMS OF REFERENCE

VISION

Healthy women having healthy pregnancies and infants.

MISSION

Through partnerships and collaboration and by building a high quality system of care across the continuum, we will optimize pregnancy and birth outcomes as a foundation for a healthy population.

2.0 PURPOSE

The Leadership Team will provide the opportunity to engage a cross-portfolio representation of leaders, for expert input, guidance and direction in:

- Aligning the work with the strategic vision, goals and strategies for PSBC through agency-wide input;
- Enhancing the Agency's provincial role to support the advancement of the health system;
- Collaborate to inform/improve Agency specific initiatives.
- Identifying competing priorities and dispensing an equitable allocation of both human resources and funding, where applicable.

3.0 RESPONSIBILITIES

1. Provide input into shared vision, strategic goals and priorities in support of PSBC's strategic mission and vision to ensure integration of PSBC's strategic plan with the PHSA Service Plan in support of the Ministry of Health system improvement strategy;
2. Identify and advise on Agency opportunities to address system gaps;
3. Provide strategic advice based on best evidence and data analysis;
4. Recommend, support and foster engagement strategies between portfolios;
5. Promote innovation and continuous improvement in support of PSBC's strategic aims;
6. Provide guidance in effective strategy development and action planning to advance the Agency mandate.
7. Provide a forum in which staff provide regular project updates and associated progress/barriers.

4.0 CHAIR

The Leadership Team meetings will be chaired by the Provincial Executive Director, Perinatal Services BC.

5.0 COMPOSITION OF THE LEADERSHIP TEAM

- Provincial Executive Director
- Director, Provincial Promotion, Prevention and Primary Care
- Director, Provincial Knowledge Transformation and Acute Care
- Director Provincial Registry, Surveillance, Performance and Analytics
- Manager, Clinical Data Integrity, Privacy and Access
- Provincial Lead, Aboriginal Health
- Provincial Lead, Screening Programs
- Medical Director, Prenatal Genetic Screening Program
- Medical Advisor, Maternity
- Primary Maternity Care Lead, Family Practice
- Primary Maternity Care Lead, Midwifery
- Content expert ad hoc membership as deemed appropriate

6.0 DECISION-MAKING PROCESS

The Leadership Team will serve to fulfill the strategic aims and mandate of the Agency when considering the interests, needs and priorities of the programs and services represented. All members will be accountable for fostering an environment of respect, transparency and open dialogue. Best available evidence and data analysis will guide discussions. Decisions will be made by consensus where possible and by majority vote, as needed with the final decision resting with the agency lead, the Provincial Executive Director.

7.0 FREQUENCY OF MEETINGS

The Leadership Team will meet each month on the 4th Tuesday | 9:00 – 11:00 AM in Boardroom B. As required, additional meetings may be held at the call of the Chair.

8.0 ADMINISTRATIVE SUPPORT

The administrative support is provided by the Executive Assistant to the Provincial Executive Director, PSBC

9.0 EVALUATION

The terms of reference will be reviewed annually.